



Midwifery Council
Te Tatau o te Whare Kahu

Fees policy

Refers to the following key documents

- Fees Framework for Members of Statutory and Other Bodies appointed by the Crown”.

Refers to the following policies

Sensitive expenditure policy
Financial reserves policy

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Policy statement

Council members will be appropriately reimbursed for their work for the Council and expenses occurred when on Council business.

1 Board Fees

1.1 Board fees and allowances are approved by the Board considering the guidance given in Cabinet Circular "Fees Framework for Members of Statutory and Other Bodies appointed by the Crown".

1.2 Board members may be reimbursed for additional work for the Board at the Board rate, as agreed in advance with the Board or Board Chair.

1.3 With the exception of the ICM and NZCOM conference, when a Board member represents the Board at official meetings or conferences, they may claim either a full day fee or half day fee as appropriate.

1.4 For meetings under four-hours, members are expected to claim for the actual time involved in the meeting. If members are required to spend the rest of the day travelling to the meeting and returning home, they are entitled to claim for a full day's meeting fee.

2 Travel

2.1 Travel expenses will be paid as per the travel section of the sensitive expenditure policy.

3 Council Meetings

3.1 Council members are paid for attendance at full day meetings or half day meetings.

3.2 Preparation time is included within the daily or half daily rate.

3.3 Finance, audit and risk management meetings are deemed to be half day meetings.

3.4 Fitness to practice meetings are deemed to be half day meetings.

3.5 Urgent zoom meetings regarding a specific topic or practitioner will be claimed at an hourly rate.

4 Competence Review participation

4.1 Council members will receive the payment rate allocated to this task

5 International Conferences

5.1 All travel to international conferences is budgeted and must be approved before bookings are made.

5.2 The Council will cover attendance at the ICM for:

- a. Chair
- b. Chief Executive and Midwifery Advisor

5.3 Other international meetings will be considered on a case by case basis but must be approved before attendance is booked.

5.4 Travel accommodation and the cost to attend the conference will be paid by the Council. Council members will not be able to claim fees for attendance.

6 Domestic Conferences

6.1 The Council will pay for members to attend the NZCOM biennial conference

- a. Travel and accommodation arrangements are to be made through the Board staff, in advance.
- b. The Cost to attend the conference will be paid by the Council
- c. Council members will not be able to claim fees for attendance.

7 Professional Development

7.1 Board members are entitled to professional development relating to their governance role and a modest budget (approved within the annual plan and budget) will be set to cover meeting and other costs associated with members attending training sessions, professional development sessions, workshops, seminars or conferences relating to effective governance.

8 Electronic Devices

8.1 When necessary Council members and staff will be provided with an electronic device to enable them to conduct Council business which will remain the property of the Council.

9 Appendix 2: Fees Table

9.1.a.1.1 Fee	9.1.a.1.2 Member	9.1.a.1.3 Amount	9.1.a.1.4 Date Review/Update
Board Fees			
Daily Rate (pre-tax)	Chair	\$950	November 2021
	Deputy Chair	\$750	
	Board Member	\$750	
Half day rate (pre-tax)	Chair	\$475	
	Deputy Chair	\$375	
	Board Member	\$375	
Hourly Rate (pre-tax)	Chair	\$118.75	
	Deputy Chair	\$93.75	
	Board Member	\$93.75	
Other Fees			
For each night away			
Personal telephone usage	All Board and Staff		(on provision of telephone statement)