

## **National Midwifery Examination**

11<sup>th</sup> March 2019

### **Candidate Information and Instructions**

Communication throughout the examination and registration process will be via email so please check your inbox regularly for updates. Please keep your postal address up to date for any postal correspondence and registration packs.

Further information about the National Midwifery Examination will also be updated at:

<http://www.midwiferycouncil.health.nz/examinations/>

#### **Examination time**

You must report to your exam room at 9.00am. The exam commences at 9.20am and ends at 12.30pm, that is, a 3 hour exam with an additional 10 minutes for reading time. It is suggested that you plan to arrive well in advance of the exam time to allow for unexpected travel delays and to locate the correct room. Candidates may not enter the exam room after 9.20am. No extra time will be allowed in these circumstances.

#### **Admission slips**

Admission slips are an administrative device only and do not indicate permission to sit the examination. Students may sit provided they have successfully completed all components of the Bachelor of Midwifery programme or otherwise only with the permission of the Midwifery Council. This slip (via email) provides you with your examination ID number which you enter on the answer sheets. Keep a record of your examination ID number for viewing the results online. If you do not have that number, you will have to wait to receive notification by post. Do not contact the Midwifery Council for this number after sitting the examination.

#### **Venue**

The examination is conducted by the Midwifery Council at the campuses of Schools of Midwifery. The venue and exam room for your exam is printed on your admission slip. The Schools are not involved with the exam other than to provide a venue.

#### **Identification**

You should report immediately to the supervisor on entering the exam room. You must show the supervisor your examination ID number, as printed on the email admission slip or alternatively via your cell phone and a photo identity document (e.g. driver's licence).

## **Exam Materials to Bring**

You should bring:

- two 2B pencils
- an eraser
- a pencil sharpener

These and a drink are the only materials that may be taken to your desk.

Any other possessions brought into the room must be left at the front of the room or such other place as specified by the supervisor. On entering the room candidates must take out any mobile phones and other electronic devices they are carrying (including watches with communication capability) and check that they are turned off, before leaving them at the front of the room. Calculators may not be used. There will be a blank page at the back of the question booklet that may be used for any calculations required.

## **DO NOT:**

- take any blank or refill paper, correcting fluid, books, written notes or electronic notes into the exam room
- take English dictionaries or foreign dictionaries or Te Reo dictionaries or translators into any exams
- talk to, communicate with, or do anything to disturb other candidates during the exam time
- copy from another candidate's work
- write to the marker
- use cell phones during the exam session
- take any electronic devices (including watches with communication capability) into the exam room
- try to leave the exam room within the first 30 or the last 15 minutes of the exam including using the toilet
- write or draw anything which may be regarded as offensive

## **Food and Drink**

No food is allowed unless the candidate has obtained the prior permission of the Midwifery Council. You may take one bottle of water in a clear bottle with a pop-top (sipper top).

## **Question Booklets**

All question booklets must be handed in with the answer sheets at the end of the exam. They may not be retained or removed from the exam room. This includes any working paper.

## **Answer Sheets**

The exam is multi choice. Answers are made by using a pencil to fill in the oval corresponding to the selected answer on the answer sheets. Your details and student number are entered onto the form in a similar manner. Instructions and examples are included on the answer sheets. Ignore the fields labelled "Other Data". It is important not to write anything else on the answer sheets. This may prevent them from being scanned correctly.

The examination consists of 180 questions. Each answer sheet provides for 150 questions. Therefore, you must use two answer sheets. Answer questions 1 to 150 on one answer sheet, filling out the entire sheet, then answer the next 30 questions on a second answer sheet, filling out the first 30 answers only. The question numbering in the question booklet restarts at 1 after question 150. This is clearly indicated in the booklet. You must enter your details and examination ID number on both answer sheets.

### **Examination ID Number**

A random number is printed on your admission slip (email). It has no purpose other than to identify you for this exam and to allow you to check your results on the website. It should be entered on the answer sheets in the space provided for it.

### **Results**

The results of the March examination are not expected to be available before 3<sup>rd</sup> April 2019. All results and any notices will be published on the Midwifery Council website [www.midwiferycouncil.health.nz](http://www.midwiferycouncil.health.nz). Results will be listed using your assigned examination ID number and expressed as either a pass or a fail. Individual scores will not be released and examination papers are not returned. Please do not contact the Midwifery Council to ask about the results timing as all candidates will be advised by email when the results are to be published on the website.

### **Request for Reconsideration**

Any candidate who is advised that they have failed the exam can request a reconsideration of their results. Any such request must be accompanied by the fee of \$200. The papers of those students who have failed will have already been considered in detail before the results are released. Reconsideration consists of a manual check of the scanning process and analysis of incorrectly answered questions. Question papers are not available for inspection.

### **Registration**

Candidates, who pass the exam, have satisfactorily completed their Bachelor of Midwifery programme, and have met the competence and fitness requirements, will automatically be entered onto the Register of Midwives. The written advice of your exam results will be accompanied by confirmation of registration or not, as the case may be. You will be advised by email when the registration packs are being posted and from which date you will be able to apply online for your practising certificate.

### **Do Not Practise without a Practising Certificate**

To do so is illegal. Once you have completed your Midwifery Programme and passed the National Midwifery Examination you may not attend women in any capacity until you have been issued with a practising certificate. If you do so you are considered to be a registered midwife practising without a practising certificate, this is illegal and can result in a prosecution by the Ministry of Health with a fine of up to \$10,000.

### **Annual Practising Certificate**

Information for applying online will be sent to successful candidates with their confirmation of exam results and registration. For those midwives wanting to work immediately, the Midwifery Council will make every effort to process applications promptly. Please do not contact the office for urgent processing as we treat all received applications as urgent.

The Online Register update will be daily initially and then within five working days of application receipt and the hardcopy card takes around ten working days to arrive in the post.

### **Other Information**

Midwives intending to work as LMCs should also sign their contracts with the Ministry of Health to provide maternity services and access agreements with a District Health Board.